

# School Wide Policies and Rules

All school day rules apply to the After School Program and Summer Program.

## Promotion Policy

To participate in the 8th grade promotion ceremony, a student must achieve a cumulative **academic Grade Point Average of 2.0** (a "C" average) over the first five marking periods and C or above in electives.

They must also attend class daily and on-time. All Edna Brewer students are expected to meet these requirements.

## Tardy Policy

"On-time" means in **your seat when the tardy bell rings**. All students are required to be punctual for each class. Your time, as well as your teacher's time, are extremely valuable. Coming to class tardy causes you to miss important material and the class to be disrupted. **To make sure that you are on-time, walk with purpose between classes.** Passing period is not a time to go to your locker, socialize, or wander. Walk quickly and directly to your next class. Locker time is before school, at the first ten minutes of lunch or after school, so make sure you have what you need!

If you are tardy, there is an escalating consequence system. These consequences include being excluded from school activities or a referral. Parents or students may also be required to carry a punctuality contract which, if failed, will result in further consequences. You will also be required to "clear" tardies by serving lunchtime or after-school detention in OCR.

## Electronics

Personal electronics (including cell phones, iPods, headphones, video games, or any other handheld devices) are **not allowed anywhere on campus at any time**. If an electronic device is visible to any adult, whether it is being used or not, it will be confiscated. Electronic device consequences escalate as follows:

- 1st offense – device is confiscated until the end of the school day and tracked in database.
- 2nd offense – device is confiscated and stored in the office until a parent/guardian comes to pick it up.
- 3rd offense – device is confiscated and is held in the office until the end of the year ("June Box").

## Dress Code

Students must dress appropriately at all times.

Inappropriate clothing includes:

- Hoods or hats inside the building
- Bandanas
- Ripped jeans or clothing with holes in it worn without leggings underneath
- Revealing tops or bottoms (including see-through, spaghetti straps less than 1" wide, very short skirts, shorts or pants)
- Leggings and jeggings worn without an appropriate skirt, dress or shorts
- Pajamas
- Slippers, flip flops or backless sandals
- Clothing with profane or otherwise inappropriate writing or logos (drugs, weapons, alcohol). Students dressed inappropriately will be referred to the office to call home for a change of clothes. Please expect a lesson on dress code and a dress code graphic in your Advisory or PACT class. Our parents, teachers, and student leaders have created this graphic together.

## PE

All students must dress for PE. This is a school-wide expectation. PE uniforms are available during registration and in the main office. PE teachers will review PE uniform expectations in class.

## Appropriate Touches

The Edna Brewer community is safe and inclusive, and harassment or bullying of any kind is never permitted. This means that all student interactions, both verbal and physical must be appropriate. No hitting, grabbing, or chasing is allowed. Any hugs or high-fives must be consensual and hugs must be less than three seconds.

## Food

Eating in class is never allowed without the explicit permission of the teacher. Gum, soda, large sugary drinks, sunflower seeds and candy are never allowed anywhere on campus. If an adult sees gum or candy, he or she will confiscate and dispose of it. Panthers are required to practice Total Health, which means consuming foods that are nutritious and healthy at break and lunch.

## Let's Keep Our School Clean

All students are responsible for maintaining a clean campus. Our community looks and feels the way we want it to. Every student is responsible for using the trash and recycle bins and for making sure that all others, both adults and students, are working to keep our school clean.

## Let's Keep Our School Safe

The following unsafe behaviors will result in consequences including suspension and expulsion:

-Bringing dangerous objects to school including toy weapons, knives, lighters, fireworks or firecrackers

-Bullying and cyber-bullying

-Fighting

-Off campus fights and disruptions

Parent signature: \_\_\_\_\_

Student signature: \_\_\_\_\_



# PRIDE in the Classroom

These six rules guide your classroom experience. Space is provided to write notes about how these look and feel in action! Be sure to consider how these rules are reflections of our PRIDE values.

Rule

Looks Like / Sounds Like / Related Pride Values

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1 Follow directions

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2 Come prepared

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3 Respect the speaker

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4 Keep hands, feet and objects to yourself.

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5 Use a positive voice and attitude. (No teasing, put downs, profanity or exclusion.)

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6 Focus exclusively on academic activity. (No food or personal items.)

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## Family Specific Policies and Rules

Write your family's specific policies and rules here:

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# PRIDE Tickets

You can get a PRIDE Ticket when an adult in the school sees you demonstrating Panther PRIDE. This can be in the hallway, in a classroom, or at lunch.

How can I use my PRIDE tickets?

- Snack and prize sale at lunch
- Buy School Supplies
- VIP passes to dances
- Raffles
- Positive Phone calls/notes home
- Admission to lunch time activities, like movies

**You can also receive other awards by showing your PRIDE during A.C.T. assemblies and Students of the Month Breakfast!**

## Discipline Policy

Everyone makes mistakes. If you make a mistake by breaking a classroom or school rule, you may face a consequence given to you by your teacher, administrator, or any adult who works on campus. Here are some guidelines you should know:

### Buddy Room

If you have been given more than 3 consequences in class, you may be asked to go to the Buddy Room. Your teacher will let you know which room is the Buddy Room. If you are sent to the Buddy Room:

- Go to the room directly
- Enter the room without disturbing the class.
- Complete the reflection thoughtfully. Remember, this is your last chance to correct your mistake.
- Get a signature from the Buddy Room teacher confirming you were there.
- Go straight back to your class and bring the reflection to your teacher.



### School events and assemblies

Please know that referrals and tardies will make students ineligible to attend school events such as field trips as well as school assemblies.

### On Campus Restoration (OCR)

Our teachers will follow a progressive discipline policy. If you make a big mistake, you will be sent to your grade-level Assistant Principal with a discipline referral. There are a few incidents that will get you a referral:

- physical violence or verbal fighting/threats
- damaging or stealing property
- sexual harassment or obscene behavior
- possession or use of illegal substances or dangerous objects
- extreme disrespect or disruption
- your 4th or 5th step in progressive discipline in the classroom

If you receive a referral, your teacher will tell you to go to your grade-level Assistant Principal. You should quietly pack up your belongings and get your work (if available then). You go straight to your grade-level Assistant Principal who may send you to OCR. While you are in OCR, silently do your work until you are allowed to return to class. We are a Restorative Justice school. Our administration, Restorative Justice Coordinator, or OCR Teacher will help you understand and take responsibility for the problem. Our discipline policy supports little panthers to restore the harm and re-enter the learning environment.

# Conflict Resolution Process

If I begin to have a conflict with another student, here are my solutions:

1.

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2.

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3.

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4. The adults I can talk to are \_\_\_\_\_

5. I can go to the school administrators (the principal, an assistant principal) if I need help with a conflict that I think is escalating. If I tried 3 strategies on my own and they are not working, I am going to involve an adult so that the conflict does not escalate out of control. I can go to the administrators in person, ask a teacher to go speak to them, or write them a note.

6. If any of the solutions 1–5 are not working and I feel like I have done my best to make them work, I will let an adult who cares about me at home know that I have been trying to solve a conflict and that steps 1–5 did not work. That adult will contact the school and speak to an administrator about the fact that steps 1–5 have not worked.

Violence is never an acceptable answer at Edna Brewer. If any student gets caught using violence, regardless of the situation, the consequences are always going to be strong, meaning almost always suspension.

**Work the conflict resolution strategies and make good choices so that you can be happy, healthy and successful. We care about you and want you to be successful.**

